**DUBLIN POLICE DEPARTMENT**

**STANDARD OPERATING PROCEDURE**

### SECTION: A-002 MISSION STATEMENT

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**1.1, 3.5**

The purpose of this section is to provide all employees with the agency’s role, purpose, mission statement, and overall department goals. Agency policies and procedures are encompassed in and found throughout the remainder of this SOP; rights and responsibilities of employees are encompassed in the SOP as well as the city employee handbook and personnel rules and regulations.

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**AGENCY ROLE AND PURPOSE**

As members of the Dublin Police Department, we are all charged with the responsibility of serving and protecting the citizens and transients within the City of Dublin.

The Dublin Police Department vigorously responds to calls for law enforcement services, enforces all State and local laws and ordinances, protects life and property, investigates matters of a criminal nature, preserves the peace, and strives to prevent crime disorder. We are guided by the ordinances enacted by the City of Dublin, the laws of the state of Georgia, and the Constitution of the United States of America.

We must strive to set a standard of excellence for others to follow, both individually and collectively. In keeping with this goal, we have adopted the following concise mission statement that reflects the fundamental principles of our agency. We feel this should be the cornerstone of every member of our agency's policing philosophy:

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 **MISSION STATEMENT**

**Through collaborative efforts and partnerships, the Dublin Police Department guards the life, property, and constitutional rights of all and pursues justice with compassion and respect for all our citizens to ensure a safe and secure community.**

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The department administration will provide every one of our employees with as much guidance and direction as humanly possible to meet this standard of excellence. This mission statement will be distributed to and/or made available to all personnel.

## AGENCY GOALS

 To accomplish the mission of the Dublin Police Department, the following goals are established:

**A. Protection of Life and Property**

To provide services that contribute to the preservation of life, the protection of property, and the safety of the community.

**B. Prevention, Detection, and Investigation of Criminal Activity**

To prevent crime through aggressive patrol that limits the opportunity for a crime to occur, and through education of citizens that reduces the likelihood of them becoming victims.

To provide a thorough, appropriate, and efficient investigation of criminal activity.

To apply effective measures against organized crime and related activities.

**C. Apprehension of Offenders**

To provide for the expeditious and prudent apprehension of suspected violators of the law, regardless of their status in the community, by thorough, appropriate, and efficient investigations.

**D. Maintenance of Public Order**

To maintain peace and public order and to assist during times of natural, or technological occurrences or disasters.

**E. Recovery of Property**

To secure and maintain an inventory of all property, evidence, lost and recovered/stolen property being held by the law enforcement agency; thereby ensuring that all property and evidence is available when needed.

**F. Training of Officers**

To design and implement a training program to fill the training needs of officers, and to promote a high rate of proficiency in the officers of the Dublin Police Department. To address the career development goals of agency personnel.

**G. Compliance with Ethical Standards**

To ensure the integrity and adherence to professional standards of the Dublin Police Department by processing and investigating all complaints against Agency personnel.

**H. Traffic Control**

To provide for the safe and effective flow of both vehicular and pedestrian traffic and the investigation of traffic-related accidents.

**I. Community Service**

To provide the resources necessary for assisting citizens under special non-criminal circumstances. The Dublin Police Department management system will plan, staff, coordinate, and control resources in support of community-oriented policing. Further, the Dublin Police Department's community relations/crime prevention objectives are shared by all personnel.

**J. Agency Administration**

To provide management, administration, and support required for the operation of the department. The Dublin Police Department will develop a Management Information System (MIS) to be used to prepare reports for selected department components and activities. The MIS will provide information regarding the workloads of the Administrative, Patrol, and Criminal Investigation Divisions. In addition, the MIS will monitor processing times, resources used, performance, and productivity.

To develop an accounting system for the internal monitoring of all fiscal activities, including accounting and auditing procedures covering funds used in undercover operations and paying informants.

**K. Agency Evaluation**

To develop a performance instrument to periodically evaluate the Dublin Police Department’s overall performance in meeting its acknowledged goals and objectives. Deficiencies noted by the evaluation instrument will be identified and remedial plans developed and implemented to correct all deficiencies.