

From: [Ellis, Kristen \(OST\)](#)
To: 159703-18978481@requests.muckrock.com
Subject: FOIA request OST-2024-0272 *FOLLOW UP*
Date: Monday, May 6, 2024 1:21:00 PM
Attachments: [OST-2024-0272 Request for Clarification.pdf](#)

Ms. Stone,

Good afternoon. This is a follow up to the email I sent on March 28, 2024 seeking clarification on your March 12, 2024 FOIA request to U.S. Department of Transportation (DOT), Office of the Secretary (OST), for a copy of: "any documents (statements, applications, forms, etc) related to the disclosure of organizational or personal conflicts-of-interest that consulting firm ICF submitted in association with contracts it was awarded between January 1, 2020, and the date the search is conducted."

Using the information provided in your FOIA request, we attempted to locate responsive records. Unfortunately, you have not reasonably described the records you are requesting. We respectfully request that you clarify the records you are seeking. Such clarifying information includes contract numbers, and so on.

If we don't receive a response by close of business on Friday, May 10, 2024, we will administratively close your request.

If you have any questions or if I may be of further assistance, please let me know.

Thank you,
Kristen

Kristen M. Ellis
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