



GREG BROCKMEYER  
Director of Administration

**COUNTY OF DANE**  
DEPARTMENT OF ADMINISTRATION

**RISK MANAGEMENT**

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JOSHUA COTILLIER  
Risk Manager

December 20, 2024

Alexander Lennon  
Via email to: [www.muckrock.com/respond/1886998](http://www.muckrock.com/respond/1886998)

RE: Records Request


Dear Mr. Lennon,

Dane County has received your request for records and, although I am not the custodian of the records you are requesting, I have been asked to send you a response.

Please be advised that all service records held by the Dane County Department of Human Services are confidential pursuant to the following laws: 45 CFR Part 164 and Wis. Stats. §§ 48.981(7), 48.78, 938.78, 51.30, 46.90, 880.33(6), 55.06(17), 49.45(4), 146.81-83, 252.11(7), 252.12(3), 252.15(5), 252.05(6) and/or 253.07(3). If you believe you have the statutory authority to obtain the records, due to your relationship to the people involved, please complete and return the enclosed release of information. Without a signed release, your request does not fall under any of the statutory exceptions and therefore must be denied. This release can be returned to me at [record.request@danecounty.gov](mailto:record.request@danecounty.gov).

Pursuant to Wis. Stat. § 19.35(4)(b), I am required to inform you that if you disagree with any determinations contained in this email, you may seek review by mandamus under Wis. Stat. §19.37(1) or by application to the attorney general or a district attorney.

Sincerely,

  
Constance J. Vanderhoef  
Records Control Officer/HIPPA Privacy & Security Officer