

From: [Bylin Julie - SS](#) on behalf of [Bylin Julie - SS <JulieBy@ckschools.org>](#)
To: [Gellert Erika - SS](#); [Coleman Kathryn - SPSR](#); [Ryen Rick - KAP SBD Consultant](#); [Yellowlees John - SS](#); [Ensminger Rebecca - SS](#); [Skelly Alicia - SS](#)
Subject: RE: Updated Incident Report 2015_16
Date: Thursday, December 10, 2015 9:02:25 AM
Attachments: [Updated Special Incident Report Form 2015 16.docx](#)

It already had the Send to Coordinator line, but I added a check box. (I think that's what you meant Erika?) I also added the notification within 24 hours by parent or administrator. Let me know if you see anything else to fix/add.

Thanks!

Julie

From: Gellert Erika - SS
Sent: Tuesday, December 08, 2015 5:39 PM
To: Coleman Kathryn - SPSR; Bylin Julie - SS; Ryen Rick - KAP SBD Consultant; Yellowlees John - SS; Ensminger Rebecca - SS; Skelly Alicia - SS
Subject: RE: Updated Incident Report 2015_16

I'd like a [beside Send signed original to Special Services Coordinator](#) ☺

ME ME ME
IT'S ALL ABOUT
ME

From: Coleman Kathryn - SPSR
Sent: Tuesday, December 08, 2015 4:09 PM
To: Bylin Julie - SS; Ryen Rick - KAP SBD Consultant; Yellowlees John - SS; Gellert Erika - SS; Ensminger Rebecca - SS; Skelly Alicia - SS
Subject: RE: Updated Incident Report 2015_16

What about a box saying parent contacted within 24 hours by ___ teacher or ___ administrator?

Thoughts?

K

Kathryn Coleman
Director of Elementary Special Education
Central Kitsap School District
360-662-1040

From: Bylin Julie - SS
Sent: Tuesday, December 8, 2015 2:55 PM
To: Ryen Rick - KAP SBD Consultant; Yellowlees John - SS; Coleman Kathryn - SPSR; Gellert Erika - SS; Ensminger Rebecca - SS; Skelly Alicia - SS

Subject: Updated Incident Report 2015_16

Hi,

Since we have a new isolation and restraint form, I attempted to modify our existing Special Incident Report to be used for other extraordinary incidents. Please find it attached. Let me know what needs fixing.

Happy rainy day,
Julie