

From: [Portier Cheryl - OSC](#)
To: [Baker Linda - OT](#)
Cc: [Portier Cheryl - OSC](#)
Subject: FW: Public Records Request Form - Do NOT Use for Student Records, Such as Transcripts 2021-09-15 12:37 PM(PST) Submission Notification
Date: Thursday, September 23, 2021 3:44:15 PM
Attachments: [image001.jpg](#)
[image002.gif](#)
[image003.gif](#)

Dear Employee,

The Central Kitsap School District has received a Public Records request in which you are named. The request is included here below my signature block. The District is obliged to treat this as a request made pursuant to the Washington Public Records Act, RCW Chapter 42.56 (the "PRA"). The District intends to respond to the PRA request in a prompt manner as required by law.

You may choose to seek injunctive relief through the courts to prevent the disclosure of the requested records. RCW 42.56.540 reads as follows:

The examination of any specific public record may be enjoined if, upon motion and affidavit by an agency or its representative or a person who is named in the record or to whom the record specifically pertains, the superior court for the county in which the movant resides or in which the record is maintained, finds that such examination would clearly not be in the public interest and would substantially and irreparably damage any person, or would substantially and irreparably damage vital governmental functions. An agency has the option of notifying persons named in the record or to whom a record specifically pertains, that release of a record has been requested. However, this option does not exist where the agency is required by law to provide such notice.

The District is notifying you, pursuant to the PRA, that you have the option to obtain an injunction. Please contact me **in writing** if you would like to review any responsive documents in which you are named, and if you plan to seek a court injunction in connection with release of the records. If I do not receive written notification from you by September 30, 2021, the documents will be released. If you do intend to obtain an injunction, an additional week will be allowed for you to pursue that process and produce an order to me barring the District's disclosure.

Whether to seek an injunction is a decision that must be made by each individual. CKSD cannot provide advice on this matter. Individuals should be aware that the superior courts may charge certain fees or costs for an injunction; you may want to obtain the advice of private counsel before deciding whether to pursue an injunction.

Sincerely,
Cheryl



Cheryl Portier – Administrative Assistant

Central Kitsap School District | Operations | P O Box 8, Silverdale, Wa., 98383
Phone: (360) 662-1616 | Fax: (360) 662-1611 | Email: cherylpo@ckschools.org

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From: notification@ckschools.org <notification@ckschools.org>
Sent: Wednesday, September 15, 2021 12:37 PM
To: Portier Cheryl - OSC <CherylPo@ckschools.org>
Subject: Public Records Request Form - Do NOT Use for Student Records, Such as Transcripts 2021-09-15 12:37 PM(PST) Submission Notification

Public Records Request Form - Do NOT Use for Student Records, Such as Transcripts 2021-09-15 12:37 PM(PST) was submitted by Guest via our website on 9/15/2021 3:37:03 PM (GMT-08:00) US/Pacific

Name	Value
firstname	Cindy
lastname	Stockwell
email	cindy.stockwell@nv.k12.wa.us
phonenumber	360 988 4754
streetaddress	3326 E Badger Rd
city	Nooksack
State	WA
zipcode	98225
Record_Description	This is a public record request of all records related to Linda Baker, an occupational therapist who performed work for the Central Kitsap School District in or about the 2019-2021 school year. This request includes but is not limited to email communications about Ms. Baker and emails sent to or received from Ms. Baker. Ms. Baker's email address is lindabakersue@gmail.com
Certification	Yes, *I certify in making this request that I will not use any lists of individuals obtained through this public records request for commercial purposes. I understand charges may apply to records provided in response to my request, and I confirm I will pay for those charges.