

**From:** [Coleman Kathryn - SPSR](#) on behalf of [Coleman Kathryn - SPSR <KatieC@cksd.wednet.edu>](#)  
**To:** [CAMP SLP Staff](#); [CAMP OT-PT Staff](#)  
**Cc:** [Yellowlees John - SS](#); [Rinard Terri - SS](#); [Gellert Erika - SS](#); [Skelly Alicia - SS](#)  
**Subject:** Isolation and Restraint Policy 3247  
**Date:** Wednesday, November 26, 2014 11:36:03 AM  
**Attachments:** [Isolation and Restraint of Students with IEPs and Section 504 Plans \(2\).pdf](#)

---

Hello team,

First, I want to thank you all for participating in conversations with me and John regarding the new reporting requirement around Isolation and Restraint.

As you learned, it is now a requirement in the state of Washington to inform parents about the CKSD Policy 3247 the use of Isolation and Restraint of Students with IEP's and Section 504 Plans at every IEP meeting.

Starting Monday, December 1, please include a copy of the new policy in every IEP. Be sure to include a copy in the original IEP document that you send to Special Services as well.

I have attached the policy for you here. You may make copies of this document and attach it to the back of the IEP. It is also uploaded to the Special Services Share Point.

We are currently exploring options with Goalview to see if there is a way to include the policy in the body of the IEP itself so that it will print for you automatically.

Please contact me, John or one of the coordinators if you have any questions.

Thanks again for your great work in the trainings!

Sincerely,

K

Kathryn Coleman  
Director of Special Services  
Central Kitsap School District  
360-662-1040