

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Thursday, October 26, 2017 7:02 AM
To: Karen Soule
Cc: Shoemaker Robin - Capital Projects
Subject: RE: Tree Assessment
Attachments: Neighbor Agreement for Tree Removal REV1_171025.pdf

Karen,

I am sending the email below on behalf of Robin Shoemaker:

Good evening, Karen – I will be out of town after today until November 1. Sydney is trying to arrange for the tree removal for sometime next week, so I wanted to reach out to you and discuss your edits to the agreement which I had already signed without the edits.

1. To the point of Area of Work Property C last sentence on fencing:

CKSD will work with a fencing company to assess your fence for repair and/or replacement of fencing sections needing attention. We expect that assessment may, in fact, include some replacement of materials that are damaged beyond the ability to repair. As an example where the top rail is bent, I would not imagine this is reparable and still look new. We also expect that some fencing components may be reparable. But, we need the fencing company to advise first. We are not trying to avoid proper attention to make your fence whole. At the same time, we must be diligent to the public and treat both you and the public fairly in expensing the resolution. So, I am anticipating that where the word “repair” is used, this will include some replacement. We have revised the wording in the attached agreement to clarify our intentions better. The revisions are noted in red to distinguish the revised content.

2. To the point of Terms of the Agreement, bullet 4:

Bullet point 4 refers to any trees that the you may elect to have removed that are in addition to outlined scope. In the case of your property, the arborist report identified 6 trees that were recommended for removal, which includes the dead madrone tree that we previously discussed removing. CKSD will cover the expense of removing the 6 trees. Any additional tree removal, beyond what has been identified to date will be the responsibility and expense of the property owner. We believe that this is a very fair and reasonable agreement.

I would ask that you recheck the trees identified for removal, as your numbers listed in the bullet at the top of page 2 are all different than the ones that we have identified for removal. The intent of this listing was to tie to those listed in the Area of Work Property C. If this is what you are referencing in Terms of Agreement (item 2 above) regarding removing these added trees, in addition to the six that were identified, this is well beyond what we could consider necessary from the arborist recommendation, or fair and reasonable. If this is the case, we may need to meet again to resolve, but hoping that we can move forward to get the work done before winter weather sets in making it less feasible this fall.

To this end, attached is an updated agreement that we hope you will sign given the above feedback.

Thank you for working with us on moving forward.

Robin S. Shoemaker, P.E.

Director of Capital Projects
Central Kitsap School District
360-662-8272 (Office)
360-509-5234 (Cell)

From: Karen Soule [mailto:soulekaren@yahoo.com]
Sent: Tuesday, October 24, 2017 2:18 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Cc: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Subject: Re: Tree Assessment

Sydney & Robin!

Attached is the signed agreement along with copies of the letters previously sent to us residents. Please note there are revisions and additions I have written on the contract.

Please let me know when the work can be completed. It is a real inconvenience to have my fence down like it is currently.

Thank you

Karen Soule

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
To: Karen Soule <soulekaren@yahoo.com>
Cc: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Monday, October 23, 2017 1:12 PM
Subject: RE: Tree Assessment

Karen,

Attached is an Agreement for Tree Removal. Please review and return a signed copy at your earliest convenience.

I have tentatively arranged for the logger to perform the tree work next week. The exact day is subject to weather conditions and receipt of the signed agreement.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Karen Soule [mailto:soulekaren@yahoo.com]
Sent: Monday, October 16, 2017 12:37 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: Re: Tree Assessment

For clarification, I will want some of the wood for myself for personal use. More than anything this process needs to be expedited so you can replace my fence. Remember I have 3 dogs and I must have an enclosed area for them.

Thank you Sydney
Karen Soule

Sent from my iPhone

On Oct 12, 2017, at 3:11 PM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Karen,

I will make arrangements to have the arborist-recommended trees removed from your property as well as the tree from CKSD property that fell into your yard.

I am not clear which "other trees" you are referring to in your email below.

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]

Sent: Thursday, October 12, 2017 2:37 PM

To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Subject: Re: Tree Assessment

I want CKSD to proceed with the removal of the trees on my property at the expense of CKSD. In addition I want other trees removed as well.

Thank you
Karen Soule

Sent from my iPhone

On Oct 9, 2017, at 8:44 AM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Karen,

I just left a voice message for you. I will come up to take a look at the damage later this morning.. If you have time to discuss options regarding the arborist's assessment (per Friday's email) it would be good to do so at that time as well.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA
98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]

Sent: Monday, October 9, 2017 8:33 AM

To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Subject: Re: Tree Assessment

Sydney - I left you a vm on Friday. A tree from the CK campus fell on my fence and yard on Friday during the wind storm. My understanding was dangerous trees were to be removed? Please reach out to me this week so we can get this remedied and my fence fixed.

Thank you
Karen Soule

Sent from my iPhone

On Oct 6, 2017, at 2:00 PM, Thiel Sydney - Capital Projects
<SydneyT@ckschools.org> wrote:

Greetings Karen,
We have received the results and recommendations from A.B.C. Consulting Arborist's assessment of the trees along the southern border of your property. I have attached the findings for your reference.

To summarize, your property is noted as "property C" on the attached report. The arborist has recommended the removal of **5-6 trees** on your property for reasons that are further explained in the document. Please review these recommendations.

If you wish to proceed with removal of the noted trees, please confirm via email on or before **October 13th**. After that date, CKSD will organize a logger to remove the trees in the subsequent weeks at the School District's expense. Please note that this offer pertains to the above-ground portion of trees only. Stumps will remain in the ground. Please also note that this tree removal work will conclude the District's courtesy regarding this matter; future tree assessment or removal, if desired, will be the responsibility of the property owner.

If you have any questions, please do not hesitate to contact me.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW,
Silverdale, WA 98383

sydneyt@ckschools.org

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<North Property Line Offsite Tree Assessment.pdf>

– Board of Directors –

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BRUCE J. RICHARDS



Central Kitsap School District

DAVID MCVICKER
SUPERINTENDENT

9210 SILVERDALE WAY NW
MAILING ADDRESS: PO BOX 8
SILVERDALE, WASHINGTON 98383
(360) 662-1610 • Fax: (360) 662-1611
www.ckschools.org

NEIGHBOR AGREEMENT FOR TREE REMOVAL

Reference Document: “Northern Property Line Offsite Tree Assessment” prepared by A.B.C. Consulting Arborists LLC dated September 26, 2017

AREAS OF WORK

Property A

Owner/Address: Carolyn & Ron Greene, 10398 Frontier Place NW, Silverdale, WA 98383
Scope: Remove 8 trees identified as #24, 26, 28, 29, 33, 34, 35, 40 in reference document

Property B

Owner/Address: Sandra & Doc Collins, 10392 Frontier Place NW, Silverdale, WA 98383
Scope: Remove 1 tree identified as #50 in reference document

Property C

Owner/Address: Karen Soule, 10388 Frontier Place NW, Silverdale, WA 98383
Scope: CKSD will temporarily remove sections of existing black chain link fence prior to falling trees **to accommodate a path to fall the trees**. Remove 6 trees identified as #59, 62, 63, 68, 69, 72 in reference document. Remove existing fallen tree from CKSD property that fell into back yard of property C. Reinstall black chain link fence **upon completion of the tree removal**. **The section of fence and top rail that was damaged along the southern property line will be replaced as soon as the fencing vendor can be scheduled. However, it is unlikely that the fencing replacement will occur on the same day as the tree work, therefore the damaged section of fence will be temporarily reinstalled until the damaged section can be replaced.**

TERMS OF THE AGREEMENT

- Property Owners grant access to their property for logging equipment and personnel to perform the following work.
- Property owners agree that CKSD is permitted to remove the identified trees.
- CKSD will **pay for the removal of** trees identified at each aforementioned property (A, B, C). The work pertains to the above-ground portion of trees only. Stumps shall remain in the ground.
- Additional tree removal, if desired by the property owner, will be the responsibility and expense of the property owner.
- The location of the identified trees is based upon CKSD’s best judgement of property line locations. CKSD is not responsible for verifying property line boundaries. Property Owners are responsible for verifying that the identified trees are located within their property boundaries.
- Fallen trees may remove or damage limbs of adjacent trees when they fall down. Reasonable efforts will be taken to minimize damage to surrounding vegetation, trees, and fences, however CKSD and its logging contractor are not responsible for ensuing damage should it occur.

- Care will be taken to avoid driving over the septic field, provided that the Property Owner clearly and accurately marks the boundary of said area.
- Unless clarified below, all tree trunks, limbs, and debris associated with the aforementioned scope of work will be removed from the site. Stumps will remain in place. If property owners wish to retain fallen trunk sections for their purposes, please state the trunks to remain by referencing the specific tree ID#(s) as follows:

If trunk sections are retained by the Property Owner, CKSD is not responsible for cutting the logs into sections smaller than 8'.

- When the aforementioned work is finished, this will conclude the District's agreement and responsibilities regarding this matter. Future tree assessment or removal, if desired by the property owner, will be the responsibility and expense of the property owner.
- CKSD is not responsible for the condition or longevity of trees that remain on residential property.
- If there is a dispute as to whether CKSD removed an incorrect tree, CKSD's liability to the property owner shall only be to remove a tree that the property owner believes was required to be removed per this agreement. CKSD and its contractor shall not be liable for any damages for removing an incorrect tree.
- Except for the costs of performing the work described in this agreement, CKSD is not responsible to the property owner for any other costs or expenses of any kind.

Property Owner (please indicate property A, B, C): _____

Signature

Date

Printed Name

Central Kitsap School District

Robin Shoemaker, Director of Capital Projects

Date

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Wednesday, October 25, 2017 9:38 PM
To: Shoemaker Robin - Capital Projects
Subject: RE: Tree Assessment
Attachments: Neighbor Agreement for Tree Removal REV1_171025.pdf

I added additional revisions – also noted in red – to further clarify and/or protect CKSD in response to Karen’s comments. I don’t think you will object to the additional edits, but want to give you the opportunity to review before it is issued.

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Shoemaker Robin - Capital Projects
Sent: Wednesday, October 25, 2017 8:19 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: RE: Tree Assessment

Sydney – these changes to the agreement look fine and add clarity. Thanks for revising.

I have revised my email below and would ask that you send out on my behalf and attach the revised agreement. Please re-read for me and make sure I made appropriate edits.

Thanks.

Robin S. Shoemaker, P.E.
Director of Capital Projects
Central Kitsap School District
360-662-8272 (Office)
360-509-5234 (Cell)

From: Thiel Sydney - Capital Projects
Sent: Wednesday, October 25, 2017 8:01 PM
To: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Subject: RE: Tree Assessment

Robin,
My suggested edits to the agreement are included in the attached document. I have noted them in red to distinguish the revised content.

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

sydneyt@ckschools.org

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From: Shoemaker Robin - Capital Projects

Sent: Wednesday, October 25, 2017 6:39 PM

To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Subject: RE: Tree Assessment

Sydney – I composed this e-mail this afternoon and had hoped to touch base with you on it on a few points. I would ask that you read it and edit as you would see appropriate, and then proceed to send out on my behalf. If you think it the wrong approach, I am open to discuss other approaches. However, I wanted to get something out in the hopes it can move forward as planned.

Thanks.

Good evening, Karen – I will be out of town after today until November 1. Sydney is trying to arrange for the tree removal for sometime next week, so I wanted to reach out to you and discuss your edits to the agreement which I had already signed without the edits.

1. To the point of Area of Work Property C last sentence on fencing:

CKSD will work with a fencing company to assess your fence for repair and/or replacement of fencing sections needing attention. We expect that assessment may, in fact, include some replacement of materials that are damaged beyond the ability to repair. As an example where the top rail is bent, I would not imagine this is repairable and still look new. We also expect that some fencing components may be repairable. But, we need the fencing company to advise first. We are not trying to avoid proper attention to make your fence whole. At the same time, we must be diligent to the public and treat both you and the public fairly in expensing the resolution. So, I am anticipating that where the word “repair” is used, this will include some replacement. We have revised the wording in this area to clarify our intentions better, The wording as written should suffice given this explanation and commitment.

2. To the point of Terms of the Agreement, bullet 4:

This neighbor agreement does in fact address the additional tree removal you reference. The arborist report identified the additional 6 trees that were recommended for removal on your property. Previously, we had discussed with you at your property taking the madrona tree down to a stump at the ground. Anything beyond what has been addressed to date will be the responsibility and expense of the property owner. We believe that this is a very fair and reasonable agreement.

I would ask that both you recheck the trees identified for removal, as your numbers listed in the bullet at the top of page 2 are all different than the ones that we have identified for removal. The intent of this listing was to tie to those listed in the Area of Work Property C. If this is what you are referencing in Terms of Agreement (item 2 above) regarding removing these added trees, in addition to the six that were identified, this is well beyond what we could consider necessary from the arborist recommendation, or fair and reasonable. If this is the case, we may need to meet again to

resolve, but hoping that we can move forward to get the work done before winter weather sets in making it less feasible this fall.

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Greetings Karen,

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To summarize, your property is noted as "property C" on the attached report. The arborist has recommended the removal of **5-6 trees** on your property for reasons that are further explained in the document. Please review these recommendations.

If you wish to proceed with removal of the noted trees, please confirm via email on or before **October 13th**. After that date, CKSD will organize a logger to remove the trees in the subsequent weeks at the School District's expense.

Please note that this offer pertains to the above-ground portion of trees only. Stumps will remain in the ground. Please also note that this tree removal work will conclude the District's courtesy regarding this matter; future tree assessment or removal, if desired, will be the responsibility of the property owner.

If you have any questions, please do not hesitate to contact me.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW,
Silverdale, WA 98383

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<North Property Line Offsite Tree Assessment.pdf>

– Board of Directors –

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Central Kitsap School District

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www.ckschools.org

NEIGHBOR AGREEMENT FOR TREE REMOVAL

Reference Document: “Northern Property Line Offsite Tree Assessment” prepared by A.B.C. Consulting Arborists LLC dated September 26, 2017

AREAS OF WORK

Property A

Owner/Address: Carolyn & Ron Greene, 10398 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 8 trees identified as #24, 26, 28, 29, 33, 34, 35, 40 in reference document

Property B

Owner/Address: Sandra & Doc Collins, 10392 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 1 tree identified as #50 in reference document

Property C

Owner/Address: Karen Soule, 10388 Frontier Place NW, Silverdale, WA 98383

Scope: CKSD will temporarily remove sections of existing black chain link fence prior to falling trees **to accommodate a path to fall the trees**. Remove 6 trees identified as #59, 62, 63, 68, 69, 72 in reference document. Remove existing fallen tree from CKSD property that fell into back yard of property C.

Reinstall black chain link fence **upon completion of the tree removal**. **The section of fence and top rail that was damaged along the southern property line will be replaced as soon as the fencing vendor can be scheduled. However, it is unlikely that the fencing replacement will occur on the same day as the tree work, therefore the damaged section of fence will be temporarily reinstalled until the damaged section can be replaced.**

TERMS OF THE AGREEMENT

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- Except for the costs of performing the work described in this agreement, CKSD is not responsible to the property owner for any other costs or expenses of any kind.

Property Owner (please indicate property A, B, C): _____

Signature

Date

Printed Name

Central Kitsap School District

Robin Shoemaker, Director of Capital Projects

Date

Portier Cheryl - ADMIN

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Thank you for working with us on moving forward.

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From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
To: Karen Soule <soulekaren@yahoo.com>
Cc: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Monday, October 23, 2017 1:12 PM
Subject: RE: Tree Assessment

[Karen,](#)

Attached is an Agreement for Tree Removal. Please review and return a signed copy at your earliest convenience.

I have tentatively arranged for the logger to perform the tree work next week. The exact day is subject to weather conditions and receipt of the signed agreement.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Monday, October 16, 2017 12:37 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: Re: Tree Assessment

For clarification, I will want some of the wood for myself for personal use. More than anything this process needs to be expedited so you can replace my fence. Remember I have 3 dogs and I must have an enclosed area for them.

Thank you Sydney
Karen Soule

Sent from my iPhone

On Oct 12, 2017, at 3:11 PM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Karen,
I will make arrangements to have the arborist-recommended trees removed from your property as well as the tree from CKSD property that fell into your yard.
I am not clear which "other trees" you are referring to in your email below.

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Thursday, October 12, 2017 2:37 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: Re: Tree Assessment

I want CKSD to proceed with the removal of the trees on my property at the expense of CKSD. In addition I want other trees removed as well.

Thank you
Karen Soule

Sent from my iPhone

On Oct 9, 2017, at 8:44 AM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Karen,
I just left a voice message for you. I will come up to take a look at the damage later this morning.. If you have time to discuss options regarding the arborist's assessment (per Friday's email) it would be good to do so at that time as well.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Monday, October 9, 2017 8:33 AM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: Re: Tree Assessment

Sydney - I left you a vm on Friday. A tree from the CK campus fell on my fence and yard on Friday during the wind storm. My understanding was dangerous trees were to be removed? Please reach out to me this week so we can get this remedied and my fence fixed.

Thank you
Karen Soule

Sent from my iPhone

On Oct 6, 2017, at 2:00 PM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Greetings Karen,
We have received the results and recommendations from A.B.C. Consulting Arborist's assessment of the trees along the southern border of your property. I have attached the findings for your reference.

To summarize, your property is noted as “property C” on the attached report. The arborist has recommended the removal of **5-6 trees** on your property for reasons that are further explained in the document. Please review these recommendations.

If you wish to proceed with removal of the noted trees, please confirm via email on or before **October 13th**. After that date, CKSD will organize a logger to remove the trees in the subsequent weeks at the School District’s expense. Please note that this offer pertains to the above-ground portion of trees only. Stumps will remain in the ground. Please also note that this tree removal work will conclude the District’s courtesy regarding this matter; future tree assessment or removal, if desired, will be the responsibility of the property owner.

If you have any questions, please do not hesitate to contact me.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW,
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sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

<North Property Line Offsite Tree Assessment.pdf>

– Board of Directors –

ERIC K. GREENE JEANIE SCHULZE
ROBERT C. MACDERMID SCOTT R. WOHRMAN
BRUCE J. RICHARDS



Central Kitsap School District

DAVID MCVICKER
SUPERINTENDENT

9210 SILVERDALE WAY NW
MAILING ADDRESS: PO BOX 8
SILVERDALE, WASHINGTON 98383
(360) 662-1610 • Fax: (360) 662-1611
www.ckschools.org

NEIGHBOR AGREEMENT FOR TREE REMOVAL

Reference Document: “Northern Property Line Offsite Tree Assessment” prepared by A.B.C. Consulting Arborists LLC dated September 26, 2017

AREAS OF WORK

Property A

Owner/Address: Carolyn & Ron Greene, 10398 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 8 trees identified as #24, 26, 28, 29, 33, 34, 35, 40 in reference document

Property B

Owner/Address: Sandra & Doc Collins, 10392 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 1 tree identified as #50 in reference document

Property C

Owner/Address: Karen Soule, 10388 Frontier Place NW, Silverdale, WA 98383

Scope: CKSD will temporarily remove sections of existing black chain link fence prior to falling trees **to accommodate a path to fall the trees**. Remove 6 trees identified as #59, 62, 63, 68, 69, 72 in reference document. Remove existing fallen tree from CKSD property that fell into back yard of property C.

Reinstall black chain link fence **upon completion of the tree removal. The section of fence and top rail that was damaged along the southern property line will be replaced as soon as the fencing vendor can be scheduled. However, it is unlikely that the fencing replacement will occur on the same day as the tree work, therefore the damaged section of fence will be temporarily reinstalled until the damaged section can be replaced.**

TERMS OF THE AGREEMENT

- Property Owners grant access to their property for logging equipment and personnel to perform the following work.
- Property owners agree that CKSD is permitted to remove the identified trees.
- CKSD will remove the trees identified at each aforementioned property (A, B, C). The work pertains to the above-ground portion of trees only. Stumps shall remain in the ground.
- Additional tree removal, if desired by the property owner, will be the responsibility and expense of the property owner.
- The location of the identified trees is based upon CKSD’s best judgement of property line locations. CKSD is not responsible for verifying property line boundaries. Property Owners are responsible for verifying that the identified trees are located within their property boundaries.
- Fallen trees may remove or damage limbs of adjacent trees when they fall down. Reasonable efforts will be taken to minimize damage to surrounding vegetation, trees, and fences, however CKSD and its logging contractor are not responsible for ensuing damage should it occur.

- Unless clarified below, all tree trunks, limbs, and debris will be removed from the site. Stumps will remain in place. If property owners wish to retain fallen trunk sections for their purposes, please state the trunks to remain by referencing the specific tree ID#(s) as follows:

If trunk sections are retained by the Property Owner, CKSD is not responsible for cutting the logs into sections smaller than 8'.

- When the aforementioned work is finished, this will conclude the District's agreement and responsibilities regarding this matter. Future tree assessment or removal, if desired by the property owner, will be the responsibility and expense of the property owner.
- CKSD is not responsible for the condition or longevity of trees that remain on residential property.
- If there is a dispute as to whether CKSD removed an incorrect tree, CKSD's liability to the property owner shall only be to remove a tree that the property owner believes was required to be removed per this agreement. CKSD and its contractor shall not be liable for any damages for removing an incorrect tree.
- Except for the costs of performing the work described in this agreement, CKSD is not responsible to the property owner for any other costs or expenses of any kind.

Property Owner (please indicate property A, B, C): _____

Signature

Date

Printed Name

Central Kitsap School District

Robin Shoemaker, Director of Capital Projects

October 25, 2017

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Wednesday, October 25, 2017 6:59 AM
To: Shoemaker Robin - Capital Projects
Subject: Re: Tree Assessment

We will need to discuss this as the changes Karen made are inconsistent with our intentions.

Sent from my iPhone

On Oct 24, 2017, at 2:22 PM, Karen Soule <soulekaren@yahoo.com> wrote:

Sydney & Robin!

Attached is the signed agreement along with copies of the letters previously sent to us residents. Please note there are revisions and additions I have written on the contract.

Please let me know when the work can be completed. It is a real inconvenience to have my fence down like it is currently.

Thank you

Karen Soule

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
To: Karen Soule <soulekaren@yahoo.com>
Cc: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Monday, October 23, 2017 1:12 PM
Subject: RE: Tree Assessment

Karen,

Attached is an Agreement for Tree Removal. Please review and return a signed copy at your earliest convenience.

I have tentatively arranged for the logger to perform the tree work next week. The exact day is subject to weather conditions and receipt of the signed agreement.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Monday, October 16, 2017 12:37 PM

To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Subject: Re: Tree Assessment

For clarification, I will want some of the wood for myself for personal use. More than anything this process needs to be expedited so you can replace my fence. Remember I have 3 dogs and I must have an enclosed area for them.

Thank you Sydney
Karen Soule

Sent from my iPhone

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Karen,

I will make arrangements to have the arborist-recommended trees removed from your property as well as the tree from CKSD property that fell into your yard.

I am not clear which "other trees" you are referring to in your email below.

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]

Sent: Thursday, October 12, 2017 2:37 PM

To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Subject: Re: Tree Assessment

I want CKSD to proceed with the removal of the trees on my property at the expense of CKSD. In addition I want other trees removed as well.

Thank you
Karen Soule

Sent from my iPhone

On Oct 9, 2017, at 8:44 AM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Karen,

I just left a voice message for you. I will come up to take a look at the damage later this morning.. If you have time to discuss options regarding the arborist's assessment (per Friday's email) it would be good to do so at that time as well.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW,
Silverdale, WA 98383
sydneyt@ckschools.org
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From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Monday, October 9, 2017 8:33 AM
To: Thiel Sydney - Capital Projects
<SydneyT@ckschools.org>
Subject: Re: Tree Assessment

Sydney - I left you a vm on Friday. A tree from the CK campus fell on my fence and yard on Friday during the wind storm. My understanding was dangerous trees were to be removed? Please reach out to me this week so we can get this remedied and my fence fixed.

Thank you
Karen Soule

Sent from my iPhone

On Oct 6, 2017, at 2:00 PM, Thiel Sydney - Capital Projects
<SydneyT@ckschools.org> wrote:

Greetings Karen,
We have received the results and recommendations from A.B.C. Consulting Arborist's assessment of the trees along the southern border of your property. I have attached the findings for your reference.

To summarize, your property is noted as "property C" on the attached report. The arborist has recommended the removal of **5-6 trees** on your property for reasons that are further explained in the document. Please review these recommendations.

If you wish to proceed with removal of the noted trees, please confirm via email on or before **October 13th**. After that date, CKSD will organize a logger to remove the trees in

the subsequent weeks at the School District's expense. Please note that this offer pertains to the above-ground portion of trees only. Stumps will remain in the ground. Please also note that this tree removal work will conclude the District's courtesy regarding this matter; future tree assessment or removal, if desired, will be the responsibility of the property owner.

If you have any questions, please do not hesitate to contact me.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale
Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

<North Property Line Offsite Tree
Assessment.pdf>

<Contract and copies of letters.pdf>

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Tuesday, October 24, 2017 2:22 PM
To: Karen Soule
Subject: Automatic reply: Tree Assessment

I will be out of the office on Tuesday 10/24. I will respond to message as soon as I am able.

If this is an emergency, please contact:

Stacy Stone at 360-662-1704, stacys@ckschool.org

Robin Shoemaker at 360-662-8272, robinsh@ckschools.org

Thank you,
Sydney

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Monday, October 23, 2017 2:32 PM
To: DALE A MARILYN OIEN (oiencon@msn.com)
Cc: Stone Stacy - Capital Projects
Subject: Neighbor Tree Removal Quote
Attachments: Neighbor Agreement for Tree Removal.pdf

Dale,

I received your revised quote for the tree removal at the residential properties north of the CK campus. Hoping you can help me understand the reason for such a significant cost increase.

Back in July the tree removal from 2 properties was quoted at \$3,500 total. The quote did not quantify the number of trees to be removed, but I recall that it was roughly 6-8 trees on each parcel.

As discussed last week, we now want to remove trees from 3 properties, but the total number of trees is not significantly greater than what was discussed last July.

Also I've issued the attached agreement to the neighbors, which was reviewed by our legal counsel. I believe it incorporates all of the language that you requested. I'll share signed copies before you start work.

Thanks,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

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(360) 662-1610 • Fax: (360) 662-1611
www.ckschools.org

NEIGHBOR AGREEMENT FOR TREE REMOVAL

Reference Document: "Northern Property Line Offsite Tree Assessment" prepared by A.B.C. Consulting Arborists LLC dated September 26, 2017

AREAS OF WORK

Property A

Owner/Address: Carolyn & Ron Greene, 10398 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 8 trees identified as #24, 26, 28, 29, 33, 34, 35, 40 in reference document

Property B

Owner/Address: Sandra & Doc Collins, 10392 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 1 tree identified as #50 in reference document

Property C

Owner/Address: Karen Soule, 10388 Frontier Place NW, Silverdale, WA 98383

Scope: CKSD will temporarily remove sections of existing black chain link fence prior to falling trees. Remove 6 trees identified as #59, 62, 63, 68, 69, 72 in reference document. Remove existing fallen tree from CKSD property that fell into back yard of property C. Reinstall black chain link fence and repair section of fence on southern property line that was damaged due to fallen tree.

TERMS OF THE AGREEMENT

- Property Owners grant access to their property for logging equipment and personnel to perform the following work.
- Property owners agree that CKSD is permitted to remove the identified trees.
- CKSD will remove the trees identified at each aforementioned property (A, B, C). The work pertains to the above-ground portion of trees only. Stumps shall remain in the ground.
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If trunk sections are retained by the Property Owner, CKSD is not responsible for cutting the logs into sections smaller than 8'.

- When the aforementioned work is finished, this will conclude the District's agreement and responsibilities regarding this matter. Future tree assessment or removal, if desired by the property owner, will be the responsibility and expense of the property owner.
- CKSD is not responsible for the condition or longevity of trees that remain on residential property.
- If there is a dispute as to whether CKSD removed an incorrect tree, CKSD's liability to the property owner shall only be to remove a tree that the property owner believes was required to be removed per this agreement. CKSD and its contractor shall not be liable for any damages for removing an incorrect tree.
- Except for the costs of performing the work described in this agreement, CKSD is not responsible to the property owner for any other costs or expenses of any kind.

Property Owner (please indicate property A, B, C): _____

Signature

Date

Printed Name

Central Kitsap School District



Robin Shoemaker, Director of Capital Projects

October 23, 2017

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Monday, October 23, 2017 1:16 PM
To: Sandra Collins
Cc: Shoemaker Robin - Capital Projects
Subject: RE: Tree Assessment
Attachments: Neighbor Agreement for Tree Removal.pdf

Sandra,
Attached is an Agreement for Tree Removal. Please review and return a signed copy at your earliest convenience. I have tentatively arranged for the logger to perform the tree work next week. The exact day is subject to weather conditions and receipt of the signed agreement.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Thiel Sydney - Capital Projects
Sent: Monday, October 9, 2017 1:25 PM
To: 'Sandra Collins' <scollinspage@hotmail.com>
Subject: RE: Tree Assessment

Thank you, Sandra. I will be in contact when I have a date determined with the logger.

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Sandra Collins [<mailto:scollinspage@hotmail.com>]
Sent: Monday, October 9, 2017 11:52 AM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: Re: Tree Assessment

Hi Sydney,

Yes, I would like to have the tree removed that the arborist recommended.

Thank you.

-Sandra Collins-

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Friday, October 6, 2017 2:00:30 PM
To: scollinspage@hotmail.com
Cc: Shoemaker Robin - Capital Projects
Subject: Tree Assessment

Greetings Sandra,

We have received the results and recommendations from A.B.C. Consulting Arborist's assessment of the trees along the southern border of your property. I have attached the findings for your reference.

To summarize, your property is noted as "property B" on the attached report. The arborist has recommended the removal of **1 tree** on your property for reasons that are further explained in the document. Please review these recommendations.

If you wish to proceed with removal of the noted trees, please confirm via email on or before **October 13th**. After that date, CKSD will organize a logger to remove the trees in the subsequent weeks at the School District's expense. Please note that this offer pertains to the above-ground portion of trees only. Stumps will remain in the ground. Please also note that this tree removal work will conclude the District's courtesy regarding this matter; future tree assessment or removal, if desired, will be the responsibility of the property owner.

If you have any questions, please do not hesitate to contact me.

Thank you,
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NEIGHBOR AGREEMENT FOR TREE REMOVAL

Reference Document: “Northern Property Line Offsite Tree Assessment” prepared by A.B.C. Consulting Arborists LLC dated September 26, 2017

AREAS OF WORK

Property A

Owner/Address: Carolyn & Ron Greene, 10398 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 8 trees identified as #24, 26, 28, 29, 33, 34, 35, 40 in reference document

Property B

Owner/Address: Sandra & Doc Collins, 10392 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 1 tree identified as #50 in reference document

Property C

Owner/Address: Karen Soule, 10388 Frontier Place NW, Silverdale, WA 98383

Scope: CKSD will temporarily remove sections of existing black chain link fence prior to falling trees. Remove 6 trees identified as #59, 62, 63, 68, 69, 72 in reference document. Remove existing fallen tree from CKSD property that fell into back yard of property C. Reinstall black chain link fence and repair section of fence on southern property line that was damaged due to fallen tree.

TERMS OF THE AGREEMENT

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Property Owner (please indicate property A, B, C): _____

Signature

Date

Printed Name

Central Kitsap School District



Robin Shoemaker, Director of Capital Projects

October 23, 2017