

Portier Cheryl - ADMIN

From: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Wednesday, November 1, 2017 4:10 PM
To: Thiel Sydney - Capital Projects; Newell Doug - ADMIN
Subject: RE: Tree Assessment

Doug –just connecting the dots, please make sure that Ron knows of the 11/6 date as we would like to wrap this up for Karen as well on that date. I am concerned that it will become more difficult to both schedule and make happen as we move later into November and the weather.

Thanks.

Robin S. Shoemaker, P.E.
Director of Capital Projects
Central Kitsap School District
360-662-8272 (Office)
360-509-5234 (Cell)

From: Thiel Sydney - Capital Projects
Sent: Wednesday, November 1, 2017 3:27 PM
To: Newell Doug - ADMIN <DougN@ckschools.org>; Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Subject: RE: Tree Assessment

Doug and Robin,
I have scheduled Dale to do the tree work at the Collins and Greene residences on Monday 11/6. I can also direct him to do the work at Karen's as well per Robin's email earlier today. If that directive needs to change as a result of conversation with Ron Templeton, please let me know.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Newell Doug - ADMIN
Sent: Wednesday, November 1, 2017 3:13 PM
To: 'Ronald Templeton' <ron@thwpllc.com>
Cc: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>; Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: FW: Tree Assessment

Ron,

Continuing our earlier conversation.

Can you please give me a call?

Doug

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Wednesday, November 1, 2017 2:45 PM
To: Newell Doug - ADMIN <DougN@ckschools.org>
Cc: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>; Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Subject: Re: Tree Assessment

Doug - one thing has nothing to do with the other. Proceed with the project. As I said earlier this will be reviewed by legal counsel.

Sent from my iPhone

On Nov 1, 2017, at 11:31 AM, Newell Doug - ADMIN <DougN@ckschools.org> wrote:

Ms. Soule,

We cannot sign the agreement with the asterisked qualifying statement, regarding bullet 4 under the Terms of the Agreement.

If you would like CKSD to proceed with scheduling the removal of the trees identified in the agreement (Trees #59, 62, 63, 68, 69, and 72); please sign a clean copy of the agreement, and return.

Doug Newell, Executive Director of Business & Operations
Central Kitsap School District | Business Department | P O Box 8, Silverdale, WA, 98383
Mobile: (360) 731-7678 | Fax: (360) 662-1651 | Email: dougn@ckschools.org |

We're building! Follow our progress - [CK Schools Construction Updates](#).

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Wednesday, November 1, 2017 9:03 AM
To: Newell Doug - ADMIN <DougN@ckschools.org>
Cc: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: Re: Tree Assessment

Attached is the signed agreement. The additional tree removal has nothing to do with the 6 marked trees for removal or the fence being repaired and replaced as noted. I am seeing my attorney today regarding that specific clause. Again, proceed.

Thank you

Karen Soule

From: Newell Doug - ADMIN <DougN@ckschools.org>
To: "'soulekaren@yahoo.com'" <soulekaren@yahoo.com>
Cc: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Sent: Tuesday, October 31, 2017 12:19 PM

Subject: RE: Tree Assessment

Ms. Soule,

Following up on our telephone call (1209pm – 10/31).

Between 200 and 230pm a fencing contractor will be on your property to evaluate the repairs to your fence.

We also still need confirmation that you would like CKSD to arrange removal recommended by the arborist. (Trees #59, 62, 63, 68, 69, and 72). IF you would like this specific trees removed we ask that you submit a new, signed copy of our agreement.

As we have discussed we cannot pay for the additional trees that you have requested to be removed.

Doug Newell, Executive Director of Business & Operations

Central Kitsap School District | Business Department | P O Box 8, Silverdale, WA, 98383

Mobile: (360) 731-7678 | Fax: (360) 662-1651 | Email: dougn@ckschools.org |

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From: Newell Doug - ADMIN

Sent: Friday, October 27, 2017 11:45 AM

To: 'soulekaren@yahoo.com' <soulekaren@yahoo.com>

Cc: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Subject: FW: Tree Assessment

Ms. Soule.

Following up on our discussion.

We will have a fencing contractor on site on Tuesday to evaluate the repairs to your fence.

On Thursday our logger will be on-site to remove trees. Please confirm If you would like CKSD to remove the trees that the arborist recommended removing and that we identified in our agreement. For your property that is six (6) trees identified as #59, 62, 63, 68, 69, and 72.

As stated in the agreement and as we discussed on the telephone, removal of additional trees will be at the homeowner's expense.

Again I apologize for any misunderstanding from earlier correspondence.

Doug Newell, Executive Director of Business & Operations

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Portier Cheryl - ADMIN

From: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Wednesday, November 1, 2017 11:21 AM
To: Thiel Sydney - Capital Projects
Cc: Newell Doug - ADMIN
Subject: RE: Tree Assessment

Sydney – I believe that it is acceptable to proceed with the six tree removal. The only exception/exclusion is in reference to additional trees beyond the six trees. Karen specifically says as much in her signed agreement copy, as she does in this e-mail chain.

She also notes that additional tree removal has nothing to do with the six trees. So, acceptable to proceed with the six trees as planned.

Because Doug stepped in to reply to Karen while I was out, he and I just discussed that he will reply to her again.

My intent would be that we let her know that we are proceeding to remove the trees, but that we cannot sign the agreement with the asterisked qualifying statement she has made regarding bullet 4 under Terms of the Agreement and are not further revising the language. Recommend we ask that she sign a clean copy of the agreement, and return.

Thanks.

Robin S. Shoemaker, P.E.
Director of Capital Projects
Central Kitsap School District
360-662-8272 (Office)
360-509-5234 (Cell)

From: Thiel Sydney - Capital Projects
Sent: Wednesday, November 1, 2017 9:24 AM
To: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Cc: Newell Doug - ADMIN <DougN@ckschools.org>
Subject: FW: Tree Assessment

Robin,
Please see attached. Would like to discuss with you and Doug this afternoon if it is acceptable to proceed with the exclusions noted..

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Wednesday, November 1, 2017 9:03 AM

To: Newell Doug - ADMIN <DougN@ckschools.org>
Cc: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
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Thank you

Karen Soule

From: Newell Doug - ADMIN <DougN@ckschools.org>
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Doug Newell, Executive Director of Business & Operations

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Mobile: (360) 731-7678 | Fax: (360) 662-1651 | Email: dougn@ckschools.org |

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From: Newell Doug - ADMIN
Sent: Friday, October 27, 2017 11:45 AM
To: 'soulekaren@yahoo.com' <soulekaren@yahoo.com>
Cc: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: FW: Tree Assessment

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As stated in the agreement and as we discussed on the telephone, removal of additional trees will be at the homeowner's expense.

Again I apologize for any misunderstanding from earlier correspondence.

Doug Newell, Executive Director of Business & Operations

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Mobile: (360) 731-7678 | Fax: (360) 662-1651 | Email: dougn@ckschools.org |

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From: Karen Soule [<mailto:soulekaren@yahoo.com>]

Sent: Thursday, October 26, 2017 4:48 PM

To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Subject: Re: Tree Assessment

Sydney please read both letters that were sent out to us in June and September for clarification. It clearly states additional trees removed at CKSD expense.

Sent from my iPhone

On Oct 26, 2017, at 10:18 AM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Karen,

In September, we stated that "the School District will share the findings of [the arborist's] assessment with you and give you the option to remove any of the trees that [the arborist] recommends for removal. Should you accept his recommendation, the work will be performed at the School District's expense, as previously discussed."

The School District is committed to honoring this statement.

If you would like additional trees removed, that were not identified as a risk, we can ask the logger talk with you directly, however you would need to pay the logger for the additional work.

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]

Sent: Thursday, October 26, 2017 8:54 AM

To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Cc: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>

Subject: Re: Tree Assessment

Sydney & Robin

Per the letters we were sent we were told that CKSD would at their expense remove any additional trees we wanted removed. I expect CKSD to honor what was sent to us

in writing. With the last wind storm we had and the down tree in my yard, the ground root system has been compromised with the removal of the trees behind my property.

Thank you
Karen Soule

Sent from my iPhone

On Oct 26, 2017, at 7:01 AM, Thiel Sydney - Capital Projects
<SydneyT@ckschools.org> wrote:

Karen,
I am sending the email below on behalf of Robin Shoemaker:

Good evening, Karen – I will be out of town after today until November
1. Sydney is trying to arrange for the tree removal for sometime next week, so I wanted to reach out to you and discuss your edits to the agreement which I had already signed without the edits.

1. To the point of Area of Work Property C last sentence on fencing:

CKSD will work with a fencing company to assess your fence for repair and/or replacement of fencing sections needing attention. We expect that assessment may, in fact, include some replacement of materials that are damaged beyond the ability to repair. As an example where the top rail is bent, I would not imagine this is repairable and still look new. We also expect that some fencing components may be repairable. But, we need the fencing company to advise first. We are not trying to avoid proper attention to make your fence whole. At the same time, we must be diligent to the public and treat both you and the public fairly in expensing the resolution. So, I am anticipating that where the word “repair” is used, this will include some replacement. We have revised the wording in the attached agreement to clarify our intentions better. The revisions are noted in red to distinguish the revised content.

2. To the point of Terms of the Agreement, bullet 4:

Bullet point 4 refers to any trees that the you may elect to have removed that are in addition to outlined scope. In the case of your property, the arborist report identified 6 trees that were recommended for removal, which includes the dead madrone tree that we previously discussed removing. CKSD will cover the expense of removing the 6 trees. Any additional tree removal, beyond what has been identified to date will be the responsibility and expense of the property owner. We believe that this is a very fair and reasonable agreement.

I would ask that you recheck the trees identified for removal, as your numbers listed in the bullet at the top of page 2 are all different than the ones that we have identified for removal. The intent of this listing was to tie to those listed in the Area of Work Property C. If this is what you are referencing in Terms of Agreement (item 2 above) regarding removing these added trees, in addition to the six that were identified, this is well beyond what we could consider necessary from the arborist recommendation, or fair and reasonable. If this is the case, we may need to meet again to resolve, but hoping that we can move forward to get the work done before winter weather sets in making it less feasible this fall.

To this end, attached is an updated agreement that we hope you will sign given the above feedback.

Thank you for working with us on moving forward.

Robin S. Shoemaker, P.E.
Director of Capital Projects
Central Kitsap School District
360-662-8272 (Office)
360-509-5234 (Cell)

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Tuesday, October 24, 2017 2:18 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Cc: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Subject: Re: Tree Assessment

Sydney & Robin!

Attached is the signed agreement along with copies of the letters previously sent to us residents. Please note there are revisions and additions I have written on the contract.

Please let me know when the work can be completed. It is a real inconvenience to have my fence down like it is currently.

Thank you

Karen Soule

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
To: Karen Soule <soulekaren@yahoo.com>
Cc: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Monday, October 23, 2017 1:12 PM
Subject: RE: Tree Assessment

Karen,
Attached is an Agreement for Tree Removal. Please review and return a signed copy at your earliest convenience.
I have tentatively arranged for the logger to perform the tree work next week. The exact day is subject to weather conditions and receipt of the signed agreement.

Thank you,
Sydney

Sydney Thiel
Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Monday, October 16, 2017 12:37 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: Re: Tree Assessment

For clarification, I will want some of the wood for myself for personal use. More than anything this process needs to be expedited so you can replace my fence. Remember I have 3 dogs and I must have an enclosed area for them.

Thank you Sydney
Karen Soule

Sent from my iPhone

On Oct 12, 2017, at 3:11 PM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Karen,
I will make arrangements to have the arborist-recommended trees removed from your property as well as the tree from CKSD property that fell into your yard.
I am not clear which "other trees" you are referring to in your email below.

Sydney Thiel
Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW,
Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Thursday, October 12, 2017 2:37 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: Re: Tree Assessment

I want CKSD to proceed with the removal of the trees on my property at the expense of CKSD. In addition I want other trees removed as well.

Thank you
Karen Soule

Sent from my iPhone

On Oct 9, 2017, at 8:44 AM, Thiel Sydney - Capital Projects
<SydneyT@ckschools.org> wrote:

Karen,
I just left a voice message for you. I will come up to take a look at the damage later this morning.. If you have time to discuss options regarding the arborist's assessment (per Friday's email) it would be good to do so at that time as well.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale
Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Karen Soule
[\[mailto:soulekaren@yahoo.com\]](mailto:soulekaren@yahoo.com)
Sent: Monday, October 9, 2017 8:33 AM
To: Thiel Sydney - Capital Projects
<SydneyT@ckschools.org>
Subject: Re: Tree Assessment

Sydney - I left you a vm on Friday. A tree from the CK campus fell on my fence and yard on Friday during the wind storm. My understanding was dangerous trees were to be removed? Please reach out to me this week so we can get this remedied and my fence fixed.

Thank you
Karen Soule

Sent from my iPhone

On Oct 6, 2017, at 2:00 PM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Greetings Karen,
We have received the results and recommendations from A.B.C. Consulting Arborist's assessment

of the trees along the southern border of your property. I have attached the findings for your reference.

To summarize, your property is noted as "property C" on the attached report. The arborist has recommended the removal of **5-6 trees** on your property for reasons that are further explained in the document. Please review these recommendations.

If you wish to proceed with removal of the noted trees, please confirm via email on or before **October 13th**. After that date, CKSD will organize a logger to remove the trees in the subsequent weeks at the School District's expense. Please note that this offer pertains to the above-ground portion of trees only. Stumps will remain in the ground. Please also note that this tree removal work will conclude the District's courtesy regarding this matter; future tree assessment or removal, if desired, will be the responsibility of the property owner.

If you have any questions, please do not hesitate to contact me.

Thank you,
Sydney

Sydney Thiel
Project Manager | Capital
Projects Office
Central Kitsap School District |
9210 Silverdale Way NW,
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<North Property Line Offsite Tree
Assessment.pdf>

<Neighbor Agreement for Tree Removal REV1_171025.pdf>

Portier Cheryl - ADMIN

From: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Thursday, October 26, 2017 8:55 AM
To: Karen Soule
Subject: Automatic reply: Tree Assessment

I will be out of the office until Wednesday November 1, and likely unable to respond to your e-mail communication until I return. I appreciate your patience. In my absence, please direct questions to Anna Welling at 360-662-8264 or annawe@ckschools.org. Thanks.

Portier Cheryl - ADMIN

From: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Wednesday, October 25, 2017 8:19 PM
To: Thiel Sydney - Capital Projects
Subject: RE: Tree Assessment

Sydney – these changes to the agreement look fine and add clarity. Thanks for revising.

I have revised my email below and would ask that you send out on my behalf and attach the revised agreement. Please re-read for me and make sure I made appropriate edits.

Thanks.

Robin S. Shoemaker, P.E.
Director of Capital Projects
Central Kitsap School District
360-662-8272 (Office)
360-509-5234 (Cell)

From: Thiel Sydney - Capital Projects
Sent: Wednesday, October 25, 2017 8:01 PM
To: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Subject: RE: Tree Assessment

Robin,

My suggested edits to the agreement are included in the attached document. I have noted them in red to distinguish the revised content.

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Shoemaker Robin - Capital Projects
Sent: Wednesday, October 25, 2017 6:39 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: RE: Tree Assessment

Sydney – I composed this e-mail this afternoon and had hoped to touch base with you on it on a few points. I would ask that you read it and edit as you would see appropriate, and then proceed to send out on my behalf. If you think it the wrong approach, I am open to discuss other approaches. However, I wanted to get something out in the hopes it can move forward as planned.

Thanks.

Good evening, Karen – I will be out of town after today until November 1. Sydney is trying to arrange for the tree removal for sometime next week, so I wanted to reach out to you and discuss your edits to the agreement which I had already signed without the edits.

1. To the point of Area of Work Property C last sentence on fencing:

CKSD will work with a fencing company to assess your fence for repair and/or replacement of fencing sections needing attention. We expect that assessment may, in fact, include some replacement of materials that are damaged beyond the ability to repair. As an example where the top rail is bent, I would not imagine this is reparable and still look new. We also expect that some fencing components may be reparable. But, we need the fencing company to advise first. We are not trying to avoid proper attention to make your fence whole. At the same time, we must be diligent to the public and treat both you and the public fairly in expensing the resolution. So, I am anticipating that where the word “repair” is used, this will include some replacement. We have revised the wording in this area to clarify our intentions better, The wording as written should suffice given this explanation and commitment.

2. To the point of Terms of the Agreement, bullet 4:

This neighbor agreement does in fact address the additional tree removal you reference. The arborist report identified the additional 6 trees that were recommended for removal on your property. Previously, we had discussed with you at your property taking the madrona tree down to a stump at the ground. Anything beyond what has been addressed to date will be the responsibility and expense of the property owner. We believe that this is a very fair and reasonable agreement.

I would ask that both you recheck the trees identified for removal, as your numbers listed in the bullet at the top of page 2 are all different than the ones that we have identified for removal. The intent of this listing was to tie to those listed in the Area of Work Property C. If this is what you are referencing in Terms of Agreement (item 2 above) regarding removing these added trees, in addition to the six that were identified, this is well beyond what we could consider necessary from the arborist recommendation, or fair and reasonable. If this is the case, we may need to meet again to resolve, but hoping that we can move forward to get the work done before winter weather sets in making it less feasible this fall.

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Karen,

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Project Manager | Capital Projects Office

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Sydney

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

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We have received the results and recommendations from A.B.C. Consulting Arborist's assessment of the trees along the southern border of your property. I have attached the findings for your reference.

To summarize, your property is noted as "property C" on the attached report. The arborist has recommended the removal of **5-6 trees** on your property for reasons that are further explained in the document. Please review these recommendations.

If you wish to proceed with removal of the noted trees, please confirm via email on or before **October 13th**. After that date, CKSD will organize a logger to remove the trees in the subsequent weeks at the School District's expense. Please note that this offer pertains to the above-ground portion of trees only. Stumps will remain in the ground. Please also note that this tree removal work will conclude the District's courtesy regarding this matter; future tree assessment or removal, if desired, will be the responsibility of the property owner.

If you have any questions, please do not hesitate to contact me.

Thank you,
Sydney

Sydney Thiel
Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW,
Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

<North Property Line Offsite Tree Assessment.pdf>

Portier Cheryl - ADMIN

From: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Wednesday, October 25, 2017 6:39 PM
To: Thiel Sydney - Capital Projects
Subject: RE: Tree Assessment

Sydney – I composed this e-mail this afternoon and had hoped to touch base with you on it on a few points. I would ask that you read it and edit as you would see appropriate, and then proceed to send out on my behalf. If you think it the wrong approach, I am open to discuss other approaches. However, I wanted to get something out in the hopes it can move forward as planned.

Thanks.

Good afternoon, Karen – I will be out of town after today until November 1. Sydney is trying to arrange for the tree removal for sometime next week, so I wanted to reach out to you and discuss your edits to the agreement which I had already signed without the edits.

1. To the point of Area of Work Property C last sentence on fencing:

CKSD will work with a fencing company to assess your fence for repair and/or replacement of fencing sections needing attention. We expect that assessment may, in fact, include some replacement of materials that are damaged beyond the ability to repair. As an example where the top rail is bent, I would not imagine this is repairable and still look new. We also expect that some fencing components may be repairable. But, we need the fencing company to advise first. We are not trying to avoid proper attention to make your fence whole. At the same time, we must be diligent to the public and treat both you and the public fairly in expensing the resolution. So, I am anticipating that where the word “repair” is used, this will include some replacement. The wording as written should suffice given this explanation and commitment.

2. To the point of Terms of the Agreement, bullet 4:

This neighbor agreement does in fact address the additional tree removal you reference. The arborist report identified the additional 6 trees that were recommended for removal on your property. Previously, we had discussed with you at your property taking the madrona tree down to a stump at the ground. Anything beyond what has been addressed to date will be the responsibility and expense of the property owner. We believe that this is a very fair and reasonable agreement. It is reasonable to draw

I would ask that both you and Sydney recheck the trees identified for removal, as your numbers listed in the bullet at the top of page 2 are all different than the ones that we have identified for removal. The intent of this listing was to tie to those listed in the Area of Work Property C. If this is what you are referencing in Terms of Agreement (item 2 above) regarding removing these added trees, in addition to the six that were identified, this is well beyond what we could consider necessary from the arborist recommendation, or fair and reasonable. If this is the case, we may need to meet again to resolve, but hoping that we can move forward to get the work done before winter weather sets in making it less feasible this fall.

Thank you for working with us on moving forward.

Robin S. Shoemaker, P.E.

Director of Capital Projects
Central Kitsap School District
360-662-8272 (Office)
360-509-5234 (Cell)

From: Karen Soule [mailto:soulekaren@yahoo.com]
Sent: Tuesday, October 24, 2017 2:18 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Cc: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Subject: Re: Tree Assessment

Sydney & Robin!

Attached is the signed agreement along with copies of the letters previously sent to us residents. Please note there are revisions and additions I have written on the contract.

Please let me know when the work can be completed. It is a real inconvenience to have my fence down like it is currently.

Thank you

Karen Soule

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
To: Karen Soule <soulekaren@yahoo.com>
Cc: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Monday, October 23, 2017 1:12 PM
Subject: RE: Tree Assessment

Karen,

Attached is an Agreement for Tree Removal. Please review and return a signed copy at your earliest convenience.

I have tentatively arranged for the logger to perform the tree work next week. The exact day is subject to weather conditions and receipt of the signed agreement.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Karen Soule [mailto:soulekaren@yahoo.com]
Sent: Monday, October 16, 2017 12:37 PM

To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Subject: Re: Tree Assessment

For clarification, I will want some of the wood for myself for personal use. More than anything this process needs to be expedited so you can replace my fence. Remember I have 3 dogs and I must have an enclosed area for them.

Thank you Sydney
Karen Soule

Sent from my iPhone

On Oct 12, 2017, at 3:11 PM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Karen,

I will make arrangements to have the arborist-recommended trees removed from your property as well as the tree from CKSD property that fell into your yard.

I am not clear which "other trees" you are referring to in your email below.

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]

Sent: Thursday, October 12, 2017 2:37 PM

To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Subject: Re: Tree Assessment

I want CKSD to proceed with the removal of the trees on my property at the expense of CKSD. In addition I want other trees removed as well.

Thank you
Karen Soule

Sent from my iPhone

On Oct 9, 2017, at 8:44 AM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Karen,

I just left a voice message for you. I will come up to take a look at the damage later this morning.. If you have time to discuss options regarding the arborist's assessment (per Friday's email) it would be good to do so at that time as well.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA
98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]

Sent: Monday, October 9, 2017 8:33 AM

To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>

Subject: Re: Tree Assessment

Sydney - I left you a vm on Friday. A tree from the CK campus fell on my fence and yard on Friday during the wind storm. My understanding was dangerous trees were to be removed? Please reach out to me this week so we can get this remedied and my fence fixed.

Thank you
Karen Soule

Sent from my iPhone

On Oct 6, 2017, at 2:00 PM, Thiel Sydney - Capital Projects
<SydneyT@ckschools.org> wrote:

Greetings Karen,

We have received the results and recommendations from A.B.C. Consulting Arborist's assessment of the trees along the southern border of your property. I have attached the findings for your reference.

To summarize, your property is noted as "property C" on the attached report. The arborist has recommended the removal of **5-6 trees** on your property for reasons that are further explained in the document. Please review these recommendations.

If you wish to proceed with removal of the noted trees, please confirm via email on or before **October 13th**. After that date, CKSD will organize a logger to remove the trees in the subsequent weeks at the School District's expense. Please note that this offer pertains to the above-ground portion of trees only. Stumps will remain in the ground. Please also note that this tree removal work will conclude the District's courtesy regarding this matter; future tree assessment or removal, if desired, will be the responsibility of the property owner.

If you have any questions, please do not hesitate to contact me.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW,
Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

<North Property Line Offsite Tree Assessment.pdf>

Portier Cheryl - ADMIN

From: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Wednesday, October 25, 2017 7:13 AM
To: Thiel Sydney - Capital Projects
Subject: RE: Tree Assessment

Good morning Sydney – so three topics:

1. Fence – we had the initial repair that we agreed we would address where damage purportedly incurred this past summer. Next, we had the recent storm event that caused damage in another location. I have not had eyes on that, but had envisioned that between these two repairs that it was probable that there would be more fence repair than we had hoped once a fencing rep looked at it. I am not inclined to quibble too much with this one, after we get feedback from a fencing rep on what it would take to repair it and make it look whole. I would think they could make the repairs and not have to replace the whole south run of fence. Do not agree with Karen's belief that we would replace the entire run. We did not say that, and if it is not needed, then I still support partial replacement and/or repair as needed.
2. Do not agree with her assessment on striking the one clause out regarding future trees. We are addressing all of her immediate needs and going beyond with removal of the hazard trees. We must draw the line somewhere and we will have gone over and beyond already.
3. Please confirm that the list of trees that she has listed are accurate.

I have to say that her attempts to revise the language, in what now appears is a fully executed document, are the reason that we do not sign first. Tends to bite us every time.

Let's touch base this morning on timing and strategy, as I want to support timely steps with being out for a few days.

Robin S. Shoemaker, P.E.
Director of Capital Projects
Central Kitsap School District
360-662-8272 (Office)
360-509-5234 (Cell)

From: Thiel Sydney - Capital Projects
Sent: Wednesday, October 25, 2017 6:59 AM
To: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Subject: Re: Tree Assessment

We will need to discuss this as the changes Karen made are inconsistent with our intentions.

Sent from my iPhone

On Oct 24, 2017, at 2:22 PM, Karen Soule <soulekaren@yahoo.com> wrote:

Sydney & Robin!

Attached is the signed agreement along with copies of the letters previously sent to us residents. Please note there are revisions and additions I have written on the contract.

Please let me know when the work can be completed. It is a real inconvenience to have my fence down like it is currently.

Thank you

Karen Soule

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
To: Karen Soule <soulekaren@yahoo.com>
Cc: Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
Sent: Monday, October 23, 2017 1:12 PM
Subject: RE: Tree Assessment

Karen,

Attached is an Agreement for Tree Removal. Please review and return a signed copy at your earliest convenience.

I have tentatively arranged for the logger to perform the tree work next week. The exact day is subject to weather conditions and receipt of the signed agreement.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Monday, October 16, 2017 12:37 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: Re: Tree Assessment

For clarification, I will want some of the wood for myself for personal use. More than anything this process needs to be expedited so you can replace my fence. Remember I have 3 dogs and I must have an enclosed area for them.

Thank you Sydney
Karen Soule

Sent from my iPhone

On Oct 12, 2017, at 3:11 PM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Karen,

I will make arrangements to have the arborist-recommended trees removed from your property as well as the tree from CKSD property that fell into your yard.
I am not clear which "other trees" you are referring to in your email below.

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Thursday, October 12, 2017 2:37 PM
To: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Subject: Re: Tree Assessment

I want CKSD to proceed with the removal of the trees on my property at the expense of CKSD. In addition I want other trees removed as well.

Thank you
Karen Soule

Sent from my iPhone

On Oct 9, 2017, at 8:44 AM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Karen,
I just left a voice message for you. I will come up to take a look at the damage later this morning.. If you have time to discuss options regarding the arborist's assessment (per Friday's email) it would be good to do so at that time as well.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Karen Soule [<mailto:soulekaren@yahoo.com>]
Sent: Monday, October 9, 2017 8:33 AM
To: Thiel Sydney - Capital Projects

<SydneyT@ckschools.org>

Subject: Re: Tree Assessment

Sydney - I left you a vm on Friday. A tree from the CK campus fell on my fence and yard on Friday during the wind storm. My understanding was dangerous trees were to be removed? Please reach out to me this week so we can get this remedied and my fence fixed.

Thank you
Karen Soule

Sent from my iPhone

On Oct 6, 2017, at 2:00 PM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Greetings Karen,
We have received the results and recommendations from A.B.C. Consulting Arborist's assessment of the trees along the southern border of your property. I have attached the findings for your reference.

To summarize, your property is noted as "property C" on the attached report. The arborist has recommended the removal of **5-6 trees** on your property for reasons that are further explained in the document. Please review these recommendations.

If you wish to proceed with removal of the noted trees, please confirm via email on or before **October 13th**. After that date, CKSD will organize a logger to remove the trees in the subsequent weeks at the School District's expense. Please note that this offer pertains to the above-ground portion of trees only. Stumps will remain in the ground. Please also note that this tree removal work will conclude the District's courtesy regarding this matter; future tree assessment or removal, if desired, will be the responsibility of the property owner.

If you have any questions, please do not hesitate to contact me.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale
Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

<North Property Line Offsite Tree
Assessment.pdf>

<Contract and copies of letters.pdf>

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Sunday, November 12, 2017 9:31 PM
To: Karen Soule
Cc: Shoemaker Robin - Capital Projects
Subject: Re: Fence repair/replacement - Soule Residence 10388 Frontier Place NW, Silverdale

Good evening, Karen,
Viking Fence is scheduled to complete the fence work on Wednesday, November 15th.

Thank you,
Sydney

From: Karen Soule <soulekaren@yahoo.com>
Sent: Friday, November 10, 2017 10:38:01 AM
To: Thiel Sydney - Capital Projects
Cc: Shoemaker Robin - Capital Projects
Subject: Re: Fence repair/replacement - Soule Residence 10388 Frontier Place NW, Silverdale

Anytime in the next 2-3 weeks is fine.

Sent from my iPhone

On Nov 9, 2017, at 8:47 AM, Thiel Sydney - Capital Projects <SydneyT@ckschools.org> wrote:

Good morning, Karen,
I am writing to let you know that I have contacted John Rosebeary at Viking Fence a few times this week to schedule the fence work on your property. He is aware of the need to complete the work in a timely manner, however, as of this writing I have not heard back. I wanted you to be aware that I am actively working on it. As soon as a date is proposed, I will let you know.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Thursday, November 9, 2017 8:47 AM
To: 'soulekaren@yahoo.com'
Cc: Shoemaker Robin - Capital Projects
Subject: Fence repair/replacement - Soule Residence 10388 Frontier Place NW, Silverdale

Good morning, Karen,
I am writing to let you know that I have contacted John Rosebeary at Viking Fence a few times this week to schedule the fence work on your property. He is aware of the need to complete the work in a timely manner, however, as of this writing I have not heard back. I wanted you to be aware that I am actively working on it. As soon as a date is proposed, I will let you know.

Thank you,
Sydney

Sydney Thiel
Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Thursday, November 9, 2017 8:30 AM
To: John
Subject: Fence repair/replacement - Soule Residence 10388 Frontier Place NW, Silverdale

Good morning, John

I am writing to follow up on my request from Monday to schedule the fence repair/replacement at the Soule residence.

I would like to notify the homeowner of the timeframe as soon as possible.

Please contact me at your earliest convenience.

Thank you,
Sydney

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Monday, November 6, 2017 2:23 PM
To: Newell Doug - ADMIN; Shoemaker Robin - Capital Projects
Cc: Stone Stacy - Capital Projects; Gaulden Neal - Capital Projects
Subject: CK Campus/North Neighbors Tree Removal

Doug and Robin,

I am writing to share that the agreed-upon trees have been removed from neighboring parcels per our agreements with the respective property owners.

Oien's team will be clearing the fallen timber and debris today and tomorrow.

Skanska's construction fence will be reinstalled tomorrow.

Viking Fence has been requested to perform the fence repair/replacement work at the Soule property this week. (Date TBD)

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Sunday, November 5, 2017 9:58 AM
To: DALE A MARILYN OIEN (oiencon@msn.com)
Cc: mike.lucas@skanska.com; Killian, David (David.Killian@skanska.com); Gaulden Neal - Capital Projects; Shoemaker Robin - Capital Projects
Subject: Tree Removal - residential properties north of CK campus

Dale,

I am writing to confirm receipt of the tree removal agreement from all 3 subject residential properties. Please proceed with work as follows:

AREAS OF WORK for November 6, 2017

Property A

Owner/Address: Carolyn & Ron Greene, 10398 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 8 trees identified as #24, 26, 28, 29, 33, 34, 35, 40.

Mr. & Mrs. Greene would like to have additional trees removed at their expense (#21, 23, 25, 31, 32). Please work with them directly to confirm their approval of cost prior to proceeding with additional work.

Leave the following trunk sections on their property in 8' lengths for Owner's use: **#21, 24, 29, 31, 32**. (Tree #s noted in **bold** assume Owner's approval of additional cost.)

Property B

Owner/Address: Sandra & Doc Collins, 10392 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 1 tree identified as #50.

Property C

Owner/Address: Karen Soule, 10388 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 6 trees identified as #59, 62, 63, 68, 69, 72. Remove existing fallen tree from CKSD property that fell into back yard.

Ms. Soule has requested to retain trunk sections in 8' lengths for her use although the specific trees #s have not been identified. Clarification has been requested from Ms. Soule.

CKSD Property

Scope: Remove trees 117-125 as indicated A.B.C. Consulting Arborist's report dated August 25, 2017.

I will be on site tomorrow at 9am to answer any questions, should they arise.

Sydney Thiel

Project Manager | Capital Projects Office

Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383

sydneyt@ckschools.org

360-662-1705 direct

206-960-2417 mobile

Portier Cheryl - ADMIN

From: Thiel Sydney - Capital Projects <SydneyT@ckschools.org>
Sent: Thursday, November 2, 2017 1:21 PM
To: Newell Doug - ADMIN
Subject: RE: 170912 Tree Assessment Notification Letter
Attachments: Neighbor Agreement for Tree Removal REV1_171025.docx; Neighbor Agreement for Tree Removal REV1_171025.pdf

Blank agreement is attached in pdf and word doc format.

The red text represents changes made in response to her marked-up agreement that she returned to us on 10/24.

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

From: Thiel Sydney - Capital Projects
Sent: Thursday, November 2, 2017 9:27 AM
To: Newell Doug - ADMIN (DougN@ckschools.org) <DougN@ckschools.org>
Subject: 170912 Tree Assessment Notification Letter

Doug,
Please see attached per your request.

Sydney Thiel

Project Manager | Capital Projects Office
Central Kitsap School District | 9210 Silverdale Way NW, Silverdale, WA 98383
sydneyt@ckschools.org
360-662-1705 direct
206-960-2417 mobile

– Board of Directors –

ERIC K. GREENE

JEANIE SCHULZE

ROBERT C. MACDERMID

SCOTT R. WOEHRMAN

BRUCE J. RICHARDS



Central Kitsap School District

DAVID MCVICKER
SUPERINTENDENT

9210 SILVERDALE WAY NW
MAILING ADDRESS: PO BOX 8
SILVERDALE, WASHINGTON 98383
(360) 662-1610 • Fax: (360) 662-1611
www.ckschools.org

NEIGHBOR AGREEMENT FOR TREE REMOVAL

Reference Document: "Northern Property Line Offsite Tree Assessment" prepared by A.B.C. Consulting Arborists LLC dated September 26, 2017

AREAS OF WORK

Property A

Owner/Address: Carolyn & Ron Greene, 10398 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 8 trees identified as #24, 26, 28, 29, 33, 34, 35, 40 in reference document

Property B

Owner/Address: Sandra & Doc Collins, 10392 Frontier Place NW, Silverdale, WA 98383

Scope: Remove 1 tree identified as #50 in reference document

Property C

Owner/Address: Karen Soule, 10388 Frontier Place NW, Silverdale, WA 98383

Scope: CKSD will temporarily remove sections of existing black chain link fence prior to falling trees **to accommodate a path to fall the trees**. Remove 6 trees identified as #59, 62, 63, 68, 69, 72 in reference document. Remove existing fallen tree from CKSD property that fell into back yard of property C. Reinstall black chain link fence **upon completion of the tree removal**. **The section of fence and top rail that was damaged along the southern property line will be replaced as soon as the fencing vendor can be scheduled. However, it is unlikely that the fencing replacement will occur on the same day as the tree work, therefore the damaged section of fence will be temporarily reinstalled until the damaged section can be replaced.**

TERMS OF THE AGREEMENT

- Property Owners grant access to their property for logging equipment and personnel to perform the following work.
- Property owners agree that CKSD is permitted to remove the identified trees.
- CKSD will **pay for the removal of** trees identified at each aforementioned property (A, B, C). The work pertains to the above-ground portion of trees only. Stumps shall remain in the ground.
- Additional tree removal, if desired by the property owner, will be the responsibility and expense of the property owner.
- The location of the identified trees is based upon CKSD's best judgement of property line locations. CKSD is not responsible for verifying property line boundaries. Property Owners are responsible for verifying that the identified trees are located within their property boundaries.
- Fallen trees may remove or damage limbs of adjacent trees when they fall down. Reasonable efforts will be taken to minimize damage to surrounding vegetation, trees, and fences, however CKSD and its logging contractor are not responsible for ensuing damage should it occur.

- Care will be taken to avoid driving over the septic field, provided that the Property Owner clearly and accurately marks the boundary of said area.
- Unless clarified below, all tree trunks, limbs, and debris associated with the aforementioned scope of work will be removed from the site. Stumps will remain in place. If property owners wish to retain fallen trunk sections for their purposes, please state the trunks to remain by referencing the specific tree ID#(s) as follows:

If trunk sections are retained by the Property Owner, CKSD is not responsible for cutting the logs into sections smaller than 8'.

- When the aforementioned work is finished, this will conclude the District's agreement and responsibilities regarding this matter. Future tree assessment or removal, if desired by the property owner, will be the responsibility and expense of the property owner.
- CKSD is not responsible for the condition or longevity of trees that remain on residential property.
- If there is a dispute as to whether CKSD removed an incorrect tree, CKSD's liability to the property owner shall only be to remove a tree that the property owner believes was required to be removed per this agreement. CKSD and its contractor shall not be liable for any damages for removing an incorrect tree.
- Except for the costs of performing the work described in this agreement, CKSD is not responsible to the property owner for any other costs or expenses of any kind.

Property Owner (please indicate property A, B, C): _____

Signature

Date

Printed Name

Central Kitsap School District

Robin Shoemaker, Director of Capital Projects

Date

– Board of Directors –

ERIC K. GREENE JEANIE SCHULZE
ROBERT C. MACDERMID SCOTT R. WOHRMAN
BRUCE J. RICHARDS



Central Kitsap School District

DAVID MCVICKER
SUPERINTENDENT

9210 SILVERDALE WAY NW
MAILING ADDRESS: PO BOX 8
SILVERDALE, WASHINGTON 98383
(360) 662-1610 • Fax: (360) 662-1611
www.ckschools.org

NEIGHBOR AGREEMENT FOR TREE REMOVAL

Reference Document: "Northern Property Line Offsite Tree Assessment" prepared by A.B.C. Consulting Arborists LLC dated September 26, 2017

AREAS OF WORK

Property A

Owner/Address: Carolyn & Ron Greene, 10398 Frontier Place NW, Silverdale, WA 98383
Scope: Remove 8 trees identified as #24, 26, 28, 29, 33, 34, 35, 40 in reference document

Property B

Owner/Address: Sandra & Doc Collins, 10392 Frontier Place NW, Silverdale, WA 98383
Scope: Remove 1 tree identified as #50 in reference document

Property C

Owner/Address: Karen Soule, 10388 Frontier Place NW, Silverdale, WA 98383
Scope: CKSD will temporarily remove sections of existing black chain link fence prior to falling trees **to accommodate a path to fall the trees**. Remove 6 trees identified as #59, 62, 63, 68, 69, 72 in reference document. Remove existing fallen tree from CKSD property that fell into back yard of property C. Reinstall black chain link fence **upon completion of the tree removal. The section of fence and top rail that was damaged along the southern property line will be replaced as soon as the fencing vendor can be scheduled. However, it is unlikely that the fencing replacement will occur on the same day as the tree work, therefore the damaged section of fence will be temporarily reinstalled until the damaged section can be replaced.**

TERMS OF THE AGREEMENT

- Property Owners grant access to their property for logging equipment and personnel to perform the following work.
- Property owners agree that CKSD is permitted to remove the identified trees.
- CKSD will **pay for the removal of** trees identified at each aforementioned property (A, B, C). The work pertains to the above-ground portion of trees only. Stumps shall remain in the ground.
- Additional tree removal, if desired by the property owner, will be the responsibility and expense of the property owner.
- The location of the identified trees is based upon CKSD's best judgement of property line locations. CKSD is not responsible for verifying property line boundaries. Property Owners are responsible for verifying that the identified trees are located within their property boundaries.
- Fallen trees may remove or damage limbs of adjacent trees when they fall down. Reasonable efforts will be taken to minimize damage to surrounding vegetation, trees, and fences, however CKSD and its logging contractor are not responsible for ensuing damage should it occur.

- Care will be taken to avoid driving over the septic field, provided that the Property Owner clearly and accurately marks the boundary of said area.
- Unless clarified below, all tree trunks, limbs, and debris associated with the aforementioned scope of work will be removed from the site. Stumps will remain in place. If property owners wish to retain fallen trunk sections for their purposes, please state the trunks to remain by referencing the specific tree ID#(s) as follows:

If trunk sections are retained by the Property Owner, CKSD is not responsible for cutting the logs into sections smaller than 8'.

- When the aforementioned work is finished, this will conclude the District's agreement and responsibilities regarding this matter. Future tree assessment or removal, if desired by the property owner, will be the responsibility and expense of the property owner.
- CKSD is not responsible for the condition or longevity of trees that remain on residential property.
- If there is a dispute as to whether CKSD removed an incorrect tree, CKSD's liability to the property owner shall only be to remove a tree that the property owner believes was required to be removed per this agreement. CKSD and its contractor shall not be liable for any damages for removing an incorrect tree.
- Except for the costs of performing the work described in this agreement, CKSD is not responsible to the property owner for any other costs or expenses of any kind.

Property Owner (please indicate property A, B, C): _____

Signature

Date

Printed Name

Central Kitsap School District

Robin Shoemaker, Director of Capital Projects

Date