From:	Shoemaker Robin - Capital Projects on behalf of Shoemaker Robin - Capital Projects <RobinSh@ckschools.org>
To:	Thiel Sydney - Capital Projects; Noble Stacy - Capital Projects
Cc:	Ma Anna - Capital Projects
Subject:	Karen Soule Claim
Date:	Tuesday, December 3, 2019 9:22:40 AM
Importance:	High

Sydney and Stacy – I have heard back from Propel Insurance and Graehm on the above. I have informed Skanska of the claim, which Sydney was copied on.

Kris Lawrence has requested "The adjuster will want a copy of any communications with the claimant with regards to negotiating the tree removal. Also they will need a copy of the contract with Skanska. "

The contract is easy, but for the communications regarding tree removal I would envision the series of neighbor letters on the topic, as well as e-mail exchanges with Karen Soule.

Can I ask that you assemble this information for forwarding to Propel? Would ask that this be assembled within the next 48 hours, or sooner, for forwarding to the adjuster.

Thank you.

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