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Respond to: Spokane

December 18, 2019

Via Electronic Mail Only

Ms. Lauren R. Hruska
Ms. Whitney Hill
Cedar Law PLLC
1001 Fourth Avenue, Suite 4400
Seattle, WA 98154

Re: Public Records Request to Central Kitsap School District

Dear Lara and Whitney:

As you know, on November 19, 2019, Whitney emailed Central Kitsap School District a public records request seeking the following:

- 1) Any emails regarding [REDACTED] [REDACTED] from the 2019-2020 school year including emails with her parents or internal emails about [REDACTED]. We would ask these documents be provided electronically and [REDACTED] name not be redacted per FERPA because we are requesting on behalf of her parents. For reference, the parent's personal email addresses are [REDACTED]@msn.com and [REDACTED]@msn.com.
- 2) Any video of [REDACTED] outside of her classroom on 11/6/2019 during 3rd period and advisory.

After sending out an acknowledgment receipt per RCW 42.56.520(2), CKSD provided the responsive videos on December 6, 2019.

On December 12, 2019, I advised you that CKSD had performed a search of its server using the following search terms:

[REDACTED] [REDACTED]
[REDACTED]@msn.com

* also admitted in Idaho
** also admitted in Idaho and Oregon

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██████████@msn.com
██████████ (and ██████████, which gave the same results)

As I also advised you, that search resulted in tens of thousands of pages of documents, which I anticipated would take CKSD/my firm several weeks to review and make the necessary redactions. You quickly responded, advising that you “definitely don’t want all those emails.” I asked that you work with Joe Winkler, the IT specialist in my office, to narrow down the number of emails that we needed to review before producing them to you. You thereafter worked with Mr. Winkler to narrow the scope of the emails to be reviewed and produced (for which we are extremely appreciative). My understanding is that you agreed to the following:

1. My office would review and perform an isolated ‘██████████’ search in the ██████████ Search Term email file provided to us by CKSD.
2. My office would remove any emails not specific to the isolated ‘██████████’ search, referencing item 1 above.
3. My office would remove all ‘██████████’ emails that did not relate to or mention ██████████ ██████████
4. My office would remove all emails that solely contained student master list spreadsheets and were not specific to ██████████ ██████████ in any fashion.

Based upon this agreement, we are producing with this letter the emails responsive to Whitney’s November 19, 2019 records request. You will note that the documents have been marked CKSD PRR 00001 through 02396. You will also find enclosed/attached a Privilege/Exemption Log.

If the agreement outlined above is not accurate, please let us know right away. Similarly, if you believe that CKSD has not provided all responsive documents (i.e., you believe an additional search of the server using different terms is necessary), please let us know. Finally, if you take issue with any of the redactions, please let us know. Our goal is to assure that you receive all documents responsive to your request without inundating you with potentially non-responsive document. We appreciate your cooperation in narrowing the scope of your request and we want to work cooperatively in making sure you receive all the information/documentation you need.

If you have any questions about the foregoing, please call or email at any time.

Very truly yours,
Mick McFarland
MICHAEL E. MCFARLAND, JR.

cc: Cheryl Portier (via electronic mail only)